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COMMONWEALTH OF PENNSYLVANIA
POST-WAR PLANNING COMMISSION
HARRISBURG

STATE GRANTS TO POLITICAL SUB-DIVISIONS FOR PLANNING POST-WAR PUBLIC WORKS

INFORMATION FOR APPLICANTS

IN GENERAL

Pennsylvania State Library
DOCUMENTS SECTION

The Post-War Planning Commission is authorized by Act No. 413 of the Pennsylvania Legislature, approved June 4, 1945 to aid political subdivisions of the Commonwealth in financing plans and specifications for public works. The purpose of the Act is to supplement employment-creating efforts of private enterprise by encouraging counties, cities, boroughs, incorporated towns, townships, school districts and county institution districts to undertake the planning and financing of worthwhile post-war public works. The Act empowers the Commission to set up "provisions deemed necessary by the Commission to insure the proper expenditure of funds to be contributed by the Commonwealth." The accompanying regulations are adopted by the Commission pursuant to the authority thus granted.

The Act provides for allocations to the various local governmental units of the State by the Post-War Planning Commission for the purpose of defraying fifty per cent of the approved estimated cost of preparation of detailed plans and specifications for public works. According to the law, plans may cover "construction, reconstruction, replacement, addition or improvement of public works including public buildings, highways, drainage and sanitary systems, anti-stream pollution, flood control, airports, parkways, bridges, waterways, waterworks, harbors, parks, recreation centers, forest reservations, slum clearance and housing." The Act sets no ratio between planning and construction costs. However, the Commission has fixed a limit of two per cent of the approved estimated construction cost as the maximum amount it will allocate as the State's share toward the cost of plans and specifications.

The sum of one million dollars, (\$1,000,000) or as much thereof as may be necessary, is appropriated to the Commission for the purpose of

the Act. The Commission is directed by the Act to allocate the appropriation ratably to the counties "according to their respective populations as shall have been determined by the last preceding United States decennial census." The amount thus allocated to a county may be divided into grants to a number of governmental units in the county area. The Commission has directed that the desirability of a given project from the standpoint of service to the public, the amount of employment to be created by a specific project, and the ability of the local government to finance the construction of the project are to be considered major factors in making grants.

PROCEDURE

Application for a Grant.

Application forms (Pa. P.W.P.C. Form No. 1) may be obtained by directing inquiries to the Pennsylvania Post-War Planning Commission, Box 335, Harrisburg, Pennsylvania.

It is the intent of the law that grants should be made for the purpose of encouraging additional public works and hence no applications will be considered for retroactive grants.

In order to give all political sub-divisions of the several counties of the State an equal opportunity to make application for grants, the Commission has decided not to make any grant prior to October 1, 1945. At that time all applications then on file will be considered and acted on by the Commission on the basis of their relative merits. Applications received after October 1, 1945 will be processed for consideration if the county allotment of funds set up by the law has not been exhausted. Every application must include a careful engineering estimate of the cost of the project involved.

Assurance of Local Share

Each application must be accompanied by a certified ~~Solution~~ (Pa. P.W.P.C. - Form No. 2) indicating that the political sub-division will provide its share of the cost of the plans when and if the State approves

the application and makes an allocation therefor.

Financial Plans

The Commission requires applicants to file plan of finance covering the project for which each application is being made. This should supplement in detail the information given under Item No. 16 on Pa. P.W.P. C. Form No. 1. No application will be considered by the Commission unless the plan of finance gives assurance that the project is financially feasible, and that it bears a sound relationship to the over-all financial position and plans of the applicant and will be carried to completion with reasonable promptness in the post-war period.

Preliminary Study of the Project

Applications, properly executed and accompanied by certified Assurance of Local Share, will be referred by the Commission to the appropriate administrative departments, boards or commissions of the Commonwealth, or other agencies designated in the Act for study and appraisal. The selected agency or agencies will prepare a report on each application submitted, including an appraisal of the soundness of the estimated construction cost of the completed project. Supplementary data may be required from the applicant during this appraisal.

Approval of Application

Applications which are favorably recommended will be reviewed by the Post-War Planning Commission and approved or disapproved in the light of facts submitted. If the action is favorable, the political subdivision will be sent three copies of a formal agreement, together with a certification form, stating that the political sub-division has made available a sum equal to the amount of the State allocation.

The agreement and certification forms should be executed by the political sub-division concerned and returned to the Commission. If these

forms are not returned within a sixty day period the allocation may be rescinded. Upon receipt by the Commission, the agreement will be submitted to the Governor for final approval. One copy of the approved agreement will be returned to the political sub-division and work on the plans and specifications may be started with assurance of State grant.

Filing of Detailed Plans and Specifications

Two copies of all detailed plans and specifications (toward the cost of preparation of which the Commission makes allocations) must be filed in the office of the Commission.

Payment of Allocation

If the allocation amounts to less than \$1500, a requisition for payment in one sum will be made when the completed plans are filed with and approved by the Commission.

In the case of allocations amounting to \$1500, or more, requisitions for payment will be made in three sums.

One third when plans are certified by political sub-divisions as being fifty per cent complete.

One-third when plans are certified by political sub-divisions as being one hundred per cent complete.

One-third when completed plans are filed with and approved by the Commission.

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Pa. P.W.P.C. Form No. 1

Commonwealth of Pennsylvania
Post-War Planning Commission

Application for Grant
To Political Sub-Divisions
For Planning Post-War Public
Works

Not To Be Filled In By Applicant

Application No.....
County.....
City.....
Date Received.....

1. Applicant.....
(LEGAL CORPORATE NAME OF APPLICANT)
.....
(ADDRESS) (CITY OR TOWN) (COUNTY) (STATE)
2. Applicant's authorized representative.....
(NAME) (TITLE)
3. Applicant's architect or engineer.....
(NAME AND ADDRESS)
4. Description of the scope of the proposed work. (If available, attach a copy of preliminary reports, sketches, maps, or other data).....
.....
.....
5. Location of proposed public work.....
6. What is the present status of plan preparation for which this grant is requested?
7. Are the plans to be prepared under contract?.....By applicant's forces?.....
8. Plan preparation can be started incalendar days after approval of this application, and can be completed within.....calendar days thereafter.
9. Estimate of cost of proposed public work:
Preliminary expense.....\$.....
Land and rights-of-way.....
Plan preparation.....
Construction:
Material.....\$.....
Labor.....
Supervision of construction.....
Equipment.....
Legal and administrative.....
Miscellaneous (specify).....
Total.....\$.....
10. Estimate of cost of plan preparation:
Previously expended by applicant.....\$.....
To be expended from applicant's funds.....
Grant requested... ..
Total.....\$.....
11. Does the grant requested include funds (a) to reimburse the applicant for any disbursement made or to defray any costs incurred prior to the submission of the application?.....(b) to defray the cost of any contract entered into by the applicant prior to the submission of this application, if in such contract the applicant has agreed to finance the plan preparation from other funds?.....

12. Attach a statement from the appropriate local, regional or state over-all planning agency indicating whether the proposed public work conforms to an over-all plan.
13. When does the applicant plan to initiate the construction of the proposed work?.....
14. Has the site for the public work been selected?.....If not, when will it be selected?.....
15. Does the applicant have the required legal authority to construct, maintain, and operate this public work?.....
16. Does the applicant have the ability to finance the cost of constructing the proposed public work?.....Indicate the contemplated source of funds and the amount from each source:

Available cash.....\$.....	Other sources (specify)
Tax Receipts.....\$.....
General obligation bonds authorized.....
General obligation bonds to be authorized.....
Revenue bonds authorized..
Revenue bonds to be authorized.....

17. Have any of the above contemplated sources of funds been committed, in whole or in part, for other purposes?.....
18. Will any portion of the grant requested be used to pay compensation to any officer or employee of the political sub-division for services in handling receipts or disbursements of the treasury of the political sub-division?.....
19. Comments.....

I CERTIFY that the information supplied on the above form and in the attached exhibits and statements is true, correct, and complete to the best of my knowledge and belief.

.....
(APPLICANT'S AUTHORIZED REPRESENTATIVE)
.....
(TITLE)

Date.....

Assurance of Local Share to
Accompany Application for
State Grants to Political Sub-Divisions
for Planning Post-War Public Works

Whereas, the Commonwealth of Pennsylvania has indicated, pursuant to Act of General Assembly, No. 413, 1945 Session, that it will contribute to the cost of the plans of approved municipal projects within the limits set by such Act, and Whereas, the _____ wishes to make application for a grant towards the cost of preparation of the plans for the project listed with estimated construction cost shown; Now, therefore, be it Resolved, that _____ submits this project for consideration by the Pennsylvania Post-War Planning Commission with the request that an allocation be granted by such Commission for 50 per cent of the approved estimated cost of the preparation of the plans of such project, and be it further Resolved, that when and if such Commission approves the project and when and if such Commission makes an allocation toward the cost of the preparation of the plans of such approved project, the _____ will make available a sum equal, at least, to that allocated by the Commission.

Signature _____

Title _____

Address _____

